



Fort Abraham Lincoln Foundation
Missouri Riverboat Inc.
 Employee Application

401 West Main
 Mandan, ND 58554
 PH: 701-663-4758
 FAX: 701-663-4751
www.FortLincoln.com

APPLICANT INFORMATION									
Last Name			First			M.I.		Date	
Street Address					Apartment/Unit #				
City			State			ZIP			
Phone			E-mail Address						
Date Available			Social Security No.			Desired Salary			
Are you a citizen of the United States?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a felony?			YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				

EDUCATION									
High School			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other			Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

Please attach additional pages as necessary.

REFERENCES									
<i>Please list three professional references.</i>									
Full Name					Relationship				
Company					Phone ()				
Address									
Full Name					Relationship				
Company					Phone ()				
Address									
Full Name					Relationship				
Company					Phone ()				
Address									

PREVIOUS EMPLOYMENT

Company					Phone	()	
Address					Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		

Company					Phone	()	
Address					Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		

Company					Phone	()	
Address					Supervisor		
Job Title			Starting Salary	\$	Ending Salary	\$	
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		

Please attach additional pages as necessary.

MILITARY SERVICE

Branch					From		To	
Rank at Discharge					Type of Discharge			
If other than honorable, explain								

AVAILABILITY					
Starting Date:		Ending Date: (only if you need to leave at the end of the summer)			
<input type="checkbox"/> Part-Time <input type="checkbox"/> Full-Time					
Number of hours available each week:		Max number hours willing to work each week:			
Tentative Weekly Availability					
Sunday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Monday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Tuesday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Wednesday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Thursday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Friday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm
Saturday:		<input type="checkbox"/> am <input type="checkbox"/> pm	To		pm

AREA OF APPLICATION		
<p>There are many seasonal and part-time positions open within the Fort Abraham Lincoln Foundation and the Missouri Riverboat Inc. Please check the following area or areas you are applying for. You can apply to work in more than one area.</p>		
Area	Please Check	Description/Requirements
Fort Abraham Lincoln State Park		
Fort Lincoln Seasonal Leader		Must have one year of prior work experience in one of the following: Historic Interpretation, Hospitality Services, Riverboat Services and Operations, Retail or Food Services.
Fort Abraham Lincoln State Park Interpreter		Fort Abraham Lincoln, living history and 3 rd person tour guide. Please complete attached questions.
Fort Lincoln Commissary, Fort Lincoln Coffee Co., Five Nations Gallery and Gifts		
Fort Lincoln Retail and Food Services		Must be able to work in a store setting and be able in some cases to make food and coffee orders.
Lewis and Clark Riverboat		
Missouri Riverboat Seasonal Leader		Must have one year of prior work experience in one of the following: Historic Interpretation, Hospitality Services, Riverboat Services and Operations, Retail or Food Services.
Missouri Riverboat Crew		Must be 19 and able to follow orders, responsible for passenger safety and will assist Riverboat Captain with boat operation. Serving ability is a plus. Requires: First Aid and CPR Certification, will provide training if hired and must pass pre-employment drug test and random testing during the summer.
Missouri Riverboat Server		Must be 19 and able to complete drink & food orders in a timely and friendly manner for Riverboat passengers. Crew training is a plus.
Missouri Riverboat Bartender		Must be 21 and have some knowledge of liquor beverages. Responsible for taking and completing drink orders in timely fashion.
Missouri Riverboat Customer Service		Must be able to work in a store setting, handling ticket and merchandise sales and taking phone reservations. Crew and serving training is a plus.
Missouri Riverboat Interpreter		Must have some prior experience in interpretation or some relevant activity. Responsible for creating an experience and effectively communicating information to passengers aboard the Riverboat. Please complete attached questions.

General Operations		
Facility and Grounds Maintenance		Must be 18 and able to operate various types of maintenance equipment. Responsible for upkeep of various sites around Fort Abraham Lincoln, The Post, and The Port of Bismarck. This includes mowing of lawns, public restroom upkeep, and some general upkeep activities.
Administrative Assistance		Main Office assistance (part-time only).
Gaming		
Gaming Black Jack Dealers		Must be 21 and able to deal black jack in a number of atmospheres in and around the Bismarck-Mandan area. For more information please contact the FALF gaming office at 701-663-9344
Other		
Paid Internship		For more information please contact our main office at 701-663-4758
Un-Paid Internship		For more information please contact our main office at 701-663-4758

FORT ABRAHAM LINCOLN INTERPRETER QUESTIONNAIRE
<p>Only for those applying for an Interpretive Position at Fort Abraham Lincoln State Park or Lewis and Clark Riverboat. Please answer the following questions on a separate sheet of paper.</p> <p>1. List any previous experiences, if any, that you have had in the areas of speech, communication, drama, and cultural awareness. This includes classes, courses taking, workshops attended, etc.?</p> <p>2. What abilities/characteristics etc., do you possess, the will benefit the interpretive program?</p>

GENERAL COMMENTS
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DISCLAIMER AND SIGNATURE			
<p>I certify that my answers are true and complete to the best of my knowledge.</p> <p>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p>			
Signature		Date	

Thank you for applying with the Fort Abraham Lincoln Foundation & Missouri Riverboat Inc.
Please return completed application to:
Fort Abraham Lincoln Foundation
Attn: Human Resources
401 West Main St.
Mandan, ND 58554